SUPPLIER CLEARINGHOUSE
REVERIFICATION APPLICATION

All applicants MUST submit a complete, notarized application and supporting documents

1. BUSINESS IDENTIFICATION

Verification Order Number (+): Federal Tax ID Number *:

For which status are you applying? MBE WBE WMBE

Business Name

Phone Number ( ) Fax Number ( )

Primary Business Location Number Street

City County State Zip Code

*Mailing Address (if different) Number Street

City County State Zip Code

Email: Website Address:

Contact Person Number Street

City County State Zip Code

2. Has any ownership or control of business changed since last verification by the Clearinghouse? Yes No
If yes, explain:

3. OWNERSHIP*

Please complete the following regarding ownership, Board of Directors and/or Officers. Identify ALL persons & firms who own the business as well as officers, directors & key personnel. Total MUST equal 100%.

*Name/Firm	% Owned	Ethnicity	*Gender M/F	Title
	%			
	%			
	%			
	%			
	%			

+ Field may be made available to the general public. *Field will be maintained in Clearinghouse database only.

4. BUSINESS SPECIALTY (+) Provide a brief description of products/services you provide:

STANDARD INDUSTRIAL CLASSIFICATION CODES List corporate-wide primary SIC code first. (+)

(A full listing of SIC codes may be obtained from the U.S. Department of Labor website ttp://www.osha.gov/oshstats/sicser.html)

5. BUSINESS LOCATIONS/BRANCHES*

*How many business locations/branch offices does your firm have?

Please list business locations/branches by the City, County, number of employees on payroll (from whom FICA is deducted) in each location, SIC codes describing the primary work in each location, and the date your ownership was established.

Zip Code	City	No. of Employees	Primary SIC Code	Date Established

(Use separate sheet for additional locations, if needed)

6. Please provide the following information:

Gross Revenue* (last fiscal year): Number of Employees* (from whom FICA is deducted):

Construction Companies Only:

Bonding Company*: Bonding Limit*:

SUPPLIER CLEARINGHOUSE PARTICIPATION AGREEMENT

It is important that you fully understand the terms upon which WMBE verification is granted by the Clearinghouse. Verification as a woman or minority-owned business enterprise ("WMBE") imposes requirements that must be adhered to during the three-year period the verification is valid ("Verification Period"). Your eligibility to become a verified WMBE is contingent upon reading the terms set out below and signing this Agreement in the space provided.

I/We acknowledge that my/our application for verification as a WMBE is subject to and contingent upon the following:

1. I/We understand that verification as a WMBE by the Clearinghouse confirms that the ownership, management and control of my/our company meets the WMBE eligibility standards set out in General Order 156 and applicable Clearinghouse guidelines. I/We also understand that the WMBE verification does not constitute an endorsement of my/our company's technical capabilities or guarantee placement on utility bid lists or award of any utility contracts.

2. I/We understand that, if my/our company is verified, the terms of this Agreement will apply during the Verification Period. I/We also understand that FAILURE to disclose and comply with any of the terms below can result in the automatic rejection of my/our verification application or revocation of my/our WMBE verification if my/our company is granted WMBE status by the Clearinghouse.

   a) I/We agree to submit to the Clearinghouse all documentation that may be requested in order to determine my/our WMBE eligibility. This may include, but not be limited to, all documents requested in the VAP and any additional documentation required by the Clearinghouse to clarify statements made in the VAP or that clearly evidence WMBE eligibility.

   b) I/We agree to notify the Clearinghouse within thirty (30) days following any change in the ownership, management or control of my/our company.

   c) I/We agree that I/we will not knowingly or willfully submit to the Clearinghouse information that is FALSE, MISLEADING OR INCORRECT.

   d) I/We agree to submit to the Clearinghouse, within the required timeframe, proof of continued WMBE eligibility:

      a. Upon expiration of the three-year Verification Period (if verified under the full Supplier Clearinghouse verification procedure); or

      b. Upon expiration of certification by a comparable agency (if verified under the Comparable Agency Verification procedure); or

      c. Upon receipt of notice from the Clearinghouse that it has made a decision to reinvestigate my/our company's WMBE eligibility.

3. I/We understand that the Clearinghouse has the authority to reinvestigate, for good cause, my/our company's WMBE eligibility during the Verification Period.

4. I/We agree to cooperate fully with the Clearinghouse in the conduct of on-site field audits, before or after WMBE verification, to determine the initial and/or continuing WMBE eligibility of my/our company. The field audit may include interviews and examination if business records and any other information deemed necessary by the Clearinghouse.

5. I/We understand that if I/we cancel a scheduled field audit without good cause and without at least four (4) working days advance notice to the Clearinghouse, the Clearinghouse may not be able to schedule a new field audit due to fiscal or other constraints. Therefore, I/we understand that such cancellation may lead to a presumptive denial of WMBE verification if the Clearinghouse cannot determine the WMBE eligibility of my/our company without conducting a field audit.

6. I/We understand that the WMBE verification by the Clearinghouse will be automatically revoked if my/our company ceases doing business during the Verification Period.

7. I/We understand that the Clearinghouse has the authority to revoke my/our company/s WMBE verification at any time during the Verification Period for good cause, including, but not limited to, failure to comply with any of the terms contained in paragraph 2 of this Agreement.

8. I/We understand that if my/our company is denied WMBE verification, neither its owner(s), officers, nor any key employee may reapply to the Clearinghouse for verification during the twelve (12) months following the date of the final denial by the Clearinghouse. Notwithstanding the above, if my/our company rebuts any denial of verification through the Clearinghouse appeals process and exhausts its administrative remedies at the CPUC, and there has been a

real demonstrable change in my/our company's ownership, management, and/or control, my/our company may reapply for verification within the 12-month period.

9. I/We understand that if my/our company is denied WMBE verification and if I/we do not file a complaint with the CPUC within ninety (90) days following the date of final denial by the Clearinghouse, my/our VAP will be deemed closed.

10. I/We understand that the Clearinghouse may release the following information to the public:

    a. Name of firm, address, and telephone number
    b. Ethnicity of owner(s) and/or controlling members
    c. Gender of owner(s) and/or controlling members
    d. Name of the agency and party that performed a site visit and date of site visit, if applicable
    e. Name of agency that conducted the verification process
    f. Product or service categories
    g. Geographical area
    h. Type of ownership
    i. Any additional local requirements met by the enterprise, if applicable
    j. A record of actions by a participating state or local agency resulting in verification denial or deverification

11. I/We understand that my/our entire verification file may be made available to other agencies which perform verification, as necessary to comply with the Public Utilities Contract Code Sections 2050 through 2057.
12. I/We understand that, SUBJECT TO THE ABOVE, the Clearinghouse will seek to protect the confidentiality of information submitted as part of the verification application process, including, but not limited to, the VAP and any subsequent information as part of any protest, or verification procedure, to the extent permitted by law and the Agreement with the CPUC. The CPUC cannot be held liable for release of information pursuant to requests from participating utility companies, or parties authorized by the CPUC, or pursuant to any administrative, judicial or regulatory proceedings.

WARNING

Any applicant for Clearinghouse WMBE verification who misrepresents or falsifies information or documentation requested in this verification application process is subject to the penalties provided by the Public Utilities Code, Section 8285:

> Any person or corporation, through its directors, officers, or agents, which falsely represents a business as a women, minority, or disabled veteran business enterprise in the procurement of, or attempt to procure, contracts from an electrical, gas, water or telephone corporation with gross annual revenues exceeding twenty-five million dollars ($25,000,000), or a commission-regulated subsidiary or affiliate subject to this article, shall be punished by a fine of not more than five thousand dollars ($5,000), by imprisonment in a county jail for not more than one (1) year or in the state prison, or by both that fine and imprisonment. In the case of corporation, the fine or imprisonment, or both, shall be imposed on every director, officer, or agent responsible for the false statements.

AFFIDAVIT

I/We, the undersigned, swear that all the information provided by me/us in this REVERIFICATION Application, including all supporting documentation submitted by me/us, is true and correct. I/We have read Section 8285 of the Public Utilities Code, State of California, contained in the application package, and understand the penalties for violation of this code.

I/We agree to release any documents or information required by the Clearinghouse to determine WMBE eligibility. Additionally, the Clearinghouse may conduct an on-site field audit of this business at any time during the application and/or eligibility periods to verify eligibility.

I/We understand further that it is my/our responsibility to notify the Clearinghouse within thirty (30) days of any change of ownership, operation, or control in the business herein applying for Clearinghouse WMBE verification. Failure to do so may be cause for reapplication and/or determination of ineligibility.

I/We state that I/we are properly authorized for _____(name of firm) to execute this affidavit.

Name of Owner/Key Personnel (print)	Signature	Title	Date

NOTARY

Subscribed and sworn to (or affirmed) before me on this _____ day of _____, 20____,
by _____, proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.

Notary Public

Commission Expires

Note: THIS APPLICATION IS INVALID WITHOUT A NOTARIZED SIGNATURE

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SUPPLIER CLEARINGHOUSE DOCUMENT CHECKLIST
FOR THREE YEAR REVERIFICATION OF SOLE PROPRIETORSHIPS, PARTNERSHIPS/LLCS & CORPORATIONS

THE FOLLOWING INSTRUCTIONS SHOULD BE READ CAREFULLY

For REVERIFICATION, your firm MUST be currently certified by any of the agencies listed in Question 2 of the Comparable Agency Verification Application, and you must provide evidence of such valid certification. With such evidence, you are required to submit the supplemental documents as listed on page 8 of the Comparable Agency Verification Application. Completion of pages 1 to 7 is still required. Note that the period of Clearinghouse verification will coincide with the valid period from the comparable agency. You will be required to apply for reverification upon expiration of your CAV.

If you are not currently certified by any of the agencies listed in Question 2 of the Comparable Agency Verification Application, you MUST complete the Verification Application Package and provide the documents as listed on page 11 and 12 of that form.

The following checklist will guide you in compiling all supporting business documents that are required to be submitted with your Comparable Agency Verification Application in order to enable the Clearinghouse to verify ownership and control of the applicant business concern.

The checklist includes the minimum supporting documents required to be submitted with the verification application in accordance with General Order 156 and the contract between the Commission and the Clearinghouse. **If any document is missing or not available, please provide a brief written explanation.**

FAILURE TO SUBMIT ALL REQUIRED DOCUMENTS MAY DELAY THE PROCESSING OF YOUR APPLICATION.

To assist the Clearinghouse in acknowledging receipt of a complete package, please compile your supporting documents in the same sequence as the list below, and mark each document on the upper right hand corner with the letter or number that applies to each document (e.g. A, B, C, D1, etc.).

DOCUMENT CHECKLIST

REVERIFICATION APPLICATION PACKAGE

SECTION I IS APPLICABLE TO ALL FORMS OF BUSINESS. Place an 'X' for each document enclosed in the column designated by the letter that is applicable to your form of business, using the following key:

S: SOLE PROPRIETOR **P: PARTNERSHIP/LLC** **C: CORPORATION**

Section I: DOCUMENTS REQUIRED OF ALL FAST TRACK APPLICANTS	S	P	C
A. Supplier Clearinghouse Reverification Application Form, completed and signed by the authorized owner(s) or officer(s). Only the original form will be accepted. Copies will not be accepted.			
B. Business bank account information: (a) copy of bank account signature card; or, (b) letter from your bank verifying person(s) authorized to sign checks and the number of signatures required.			
C. Most recent federal tax returns IN FULL: (a) Form 1120, 1120A, or 1120S, include all statements and applicable schedules for Corporations; or, (b) Form 1065 include all statements and applicable schedules for Partnerships or LLCs; or, (c) Form 1040 include entire return including W2 and 1099 statements and all applicable schedules for Sole Proprietors; or, (d) Form 4562 for all business (if applicable).			
Section II: ADDITIONAL DOCUMENTS REQUIRED OF PARTNERSHIPS/LLCS		P	
A. Most recent Meeting Minutes			
Section III: ADDITIONAL DOCUMENTS REQUIRED OF CORPORATIONS			C
A. Most recent Shareholder/Board of Directors Meeting Minutes			